

The Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington and Tilney Fen End

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY, SEPTEMBER 3, 2018 IN TILNEY ST LAWRENCE VILLAGE HALL, MAGDALEN ROAD, AT 7pm

In attendance: Cllrs B.Ayres(Chair) from 7.55pm, C.Ayres, D.Calton, P.Cullen, H.Greenwood, D.Jones(Vice-Chair), E.Jones, J.McManus, C.Mills, G.Place, D.Rayner, R.Savage.

Clerk: R.Smith

Guest: Village Committee Member

Cllr D.Jones opened as Chair. Cllr B.Ayres had been delayed due to District Council matters.

[Action by]

18/124 **Apologies for absence (1)**

Cllrs S.Sherburn-Wykes, J.Day

18/125 **Declarations of interest in items on the agenda (2)**

As near neighbours, Cllrs D Jones and E Jones declared an interest in planning application 18/00868/F. They no longer held a financial interest in the property.

18/126 **Public Participation (3)**

Suspending the meeting for 15 minutes the Vice-chair invited the guest to speak.

Reading out from a written statement (see appendix 1) and referring to a previous letter from the Parish Council Vice-chair (see appendix 2), the Council were informed that the Village Committee had changed its policy regarding access to the CCTV equipment. Excepting emergencies such as missing persons, access to the equipment would no longer be allowed while the hall was occupied by a hirer.

Responding, the Vice-chair read out his referred to letter and stated that the new arrangements were unworkable and unacceptable.

Discussions by the Council on the matter would continue under agenda item 13.

The Village Committee member left the meeting at 7.20pm.

18/127 **Minutes of the previous meeting (4)**

It was **resolved** to approve the minutes of the meeting held on 2 July 2018.

18/128 **Police matters (5)**

Cllr D.Jones noted that he had nothing to report.

18/129 **Clerk's report (6)**

- i The Annual Return had been submitted with some additional information requested.
- ii The website was updated.
- iii Comments on planning applications were submitted as resolved.
- iv Proposal for new banking arrangements to be undertaken. [Clerk]
- v After some delays caused by Yu Energy, a new 36-month electricity contract had been entered into with Eon Energy, as resolved.
- vi Three councillors would be attending the Norfolk ALC course on 12th September. NALC had agreed to refund £30 against the course, as previously negotiated with the County Officer relating to the NALC annual subscription.
- vii The TSB had cancelled the cheque to Norfolk ALC for the 2018-19 subscription, incorrectly believing it to be a duplication. No bank penalty charges were made.

18/130 **Reports (7)**

.01 **General Data Protection Regulations (GDPR) – Draft Policy (7ii)**

- i Following agreement that all members had understood the document it was **resolved** to adopt the Data Protection Policy.

.02 **Footway lighting report:**

A tree was obscuring the light by the entrance to the No.1 footpath.

[Clerk]

.03 **Footpath, tree, and bus stop report**

Nothing to report.

Chair's signature:

.04 **Village Hall Report**

Cllr Cullen's read out his report (see appendix 3).

.05 **Church report**

Cllr Place read out his report (see appendix 4).

18/131 **Highways (8)**

.01 **Update on outstanding matters**

- i Obscured 30mph sign in Tilney cum Islington (TCI) had been resolved.
- ii The pothole between Badgers Row and Chestnut Barn, TCI, had been resolved.
- iii Pot hole outside William Day centre had been resolved.
- iv Pothole o/s 4 School Road. Highways stated this had been scheduled for repair.
- v Highways England had stated that they will deal with missing/obscured signage on the A47 approaching the Pullover roundabout as soon as possible.
- vi New Road footpath from the Antioch Bridge to Tilney All Saints had been cleared by the Rangers.

Cllr B.Ayres joined the meeting at 7:55pm and took the Chair.

.02 **New matters:**

- i Gas bottle was reported as still on the verge on Church Road. [C.Ayres]
- ii Obscured 30mph sign at The Avenue/High Road TCI, on LHS from St Mary's. [Clerk]
- iii Area by TCI village sign left in poor condition by telecoms contractors. [Clerk]
- iv Gibson's Transport vehicles blocking pavement on School Road. Pavement obstructions to be reported by phoning 101.
- v Pothole around drain on Antioch Bridge RHS travelling from Tilney St Lawrence. [Clerk]
- vi Pothole outside 14 Church Road. [Clerk]
- vii Road surface damage at junction of St John's Road/New Road. [Clerk]
- viii Tyres fly tipped by electricity sub-station on Church Road. [Clerk]

18/132 **Chair's report (7)**

- The move towards a unitary authority was back on the agenda.
- The Chair had spoken at the planning committee on three objections raised by the Parish Council's. Decisions on these matters had been deferred for further reports.

18/133 **Finance (9)**

.01 **Bank balances**

- Treasurers Account, balance as at September 3, 2018 - £22,135.84.
- Business Instant Access, balance as at September 3, 2018 - £11,826.25.

.02 **Payments & Receipts**

Date	Payee/Payer	Description	Vchr No	Net	VAT	Gross
30/06/18	Heronwood Landscapes	Grass cut TCI Village Sign 7 & 20/6	31	£ 20.00		£ 20.00
30/06/18	Heronwood Landscapes	Grass small areas and footpath 4/6, 15/6	32	£ 93.00		£ 93.00
30/06/18	Heronwood Landscapes	Grass cut Playing field & Village Hall 4, 15/06	33	£ 250.00		£ 250.00
31/07/18	Heronwood Landscapes	Grass small areas 2,16 & 30 July	34	£ 107.00		£ 107.00
31/07/18	Heronwood Landscapes	Grass Playing field 2,16 July	35	£ 250.00		£ 250.00
31/07/18	Heronwood Landscapes	Grass Village sign 6, 18 July	36	£ 20.00		£ 20.00
01/07/18	Yü Energy	Streetlight Electricity 01/06-30/06/18	37	£ 146.27	£ 29.25	£ 175.52
01/07/18	Yü Energy	PEC Electricity 01/06-30/06/18	38	£ 13.21	£ 0.66	£ 13.87
08/08/18	Yü Energy	PEC Electricity 01/07-31/07/18	39	£ 17.75	£ 0.89	£ 18.64
19/07/18	Elmcroft Garden Care	Cut & Stack fallen treen on New Road	40	£ 75.00		£ 75.00
26/08/18	SLCC	1/3 SLCC Membership	41	£ 61.67		£ 61.67
31/07/18	Clerk	Salary July - SCP 25	42	£ 519.13		£ 519.13
31/07/18	Clerk	Travel	42	£ 10.35		£ 10.35
31/08/18	Clerk	Salary August - SCP 25	43	£ 519.13		£ 519.13
18/07/18	Core Technology Projects	CCTV camera fault	44	£ 65.00	£ 13.00	£ 78.00
30/07/18	Core Technology Projects	Call out for Police to review CCTV	45	£ 100.00	£ 20.00	£ 120.00
27/08/18	Eon Energy Solutions Ltd	Street Light Maintenance qtr ending 30/09/18	46	£ 235.98	£ 47.20	£ 283.18
				£ 2,503.49	£ 111.00	£ 2,614.49

- i It was **resolved** to approve payments as above.
- ii Receipts: £354.00 received for the Brickyards rent.

18/134 **Planning applications (10)**

Chair's signature:

.01 Applications

- i 18/01435/F: 29 Magdalen Road, PE34 4RF. 2 Semi-Detached Dwellings. It was **resolved** to object to the application because of overdevelopment. [Clerk]
- ii 18/01488/F: 87 St Johns Road, PE34 4QN. Variation of Condition 2 16/02162/F Proposed 4-bedroom detached dwelling. It was **resolved** to support the application because it improved the street scene. [Clerk]
- iii 18/01462/F: NE of 13 Westfields. Detached dwelling & landscape works. It was **resolved** to support the application because it improved the street scene. [Clerk]
- iv 18/01426/A: The Hollies, New Road. Advert Application. It was **resolved** to support the application to encourage business in the Village and because it was in keeping with previous applications. [Clerk]
- v 18/00868/F: Norville, 29 St Johns Road, PE34 4QJ. Extensions to 2-bedroom bungalow to create 6-bedroom chalet bungalow, render to exterior and extension to garage. It was **resolved** to object to the application because it was of excessive volume and oversized in relation to the plot. [Clerk]
- vi 18/01006/F: Ponds Rear of 141 To 151 Church Road. Change of use. Siting of 2 caravans for holiday lets. It was **resolved** to make no comment about the application but to make a note about current usage. [Clerk]
- vii 18/01228/F: St Anne's, 109 High Road, Tilney cum Islington, PE34 3BH. Single storey rear extension with flat roof. It was **resolved** to support the application. [Clerk]
- viii 18/01274/RM: 19 Spice Chase, PE34 4RD. Reserved matters regarding the appearance of two pairs of semi-detached dwellings in regards of, landscaping, layout and scale. It was **resolved** to support the application. [Clerk]

.02 Decisions

- i 18/00357/F: Brickyard 123 Church Road PE34 4QG. House with garage. Refused.
- ii 18/00968/F: The Paddock, Chapel Road, Tilney Fen End PE14 8JL. Variation of condition 1 of 17/01302/RM to amend plans. Permitted.

.03 New Street Name Proposal

It was **resolved** to make the following comments about the street name proposal for new development off Magdalen Road:

- It would be preferred if the road name had some relation to the area.
- It was thought preferable that, as per Borough policy, places were not named after people.
- Parish Council suggested names would be – Chapel Close or Orchard Close.

18/135 General correspondence (11)

- i Alive Leisure - Activities and facility audit/Village Sports Coordinator scheme. It was **resolved** to take no action on this matter.

Councillors duly received and noted the following correspondence:

- ii Historic England – Tilney St Lawrence War Memorial listed status.
- iii Kickstart Norfolk - Alternative Transport Provision.
- iv SLCC – Draft Local Government Finance Settlement
- v Road Closure Notification – Spice Chase from 22nd October for up to 2 weeks.
- vi Poppy Appeal – Everyone Remembered Campaign
- vii Latest Norfolk ALC training programme.

18/136 Borough and County Council Issues (12)

- i BCKLWN - Graffiti Removal Request Disclaimer. As the owners responsible, this was passed to the Chair of the Village committee for completion.

18/137 Items for the next agenda (13)

- i On line banking proposal
- ii Standing order update
- iii Speedwatch.
- iv For consideration at November's meeting: LED street light conversion.

18/138 Next meeting (14)

Chair's signature:

{Since meeting date changed to 7pm, Monday 8 October 2018}

18/139 **Closed Session (15)**

It was **resolved** to move into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2).

18/140 **CCTV Underground Ducting**

- i It was **resolved** to defer the loan PWLB loan application and direct debit repayment form subject to agreement with the Village Committee on access to the CCTV equipment.

Cllr Cullen left the meeting at 8.50pm.

Cllr Savage left the meeting at 8.54pm.

- ii It was **resolved** to defer the purchase of CCTV underground ducting and cabling as above.

18/141 **Village gateways Cleaning**

- i It was **resolved** to proceed with cleaning the six TSL Village gateways @ £90. [Clerk]

There being no other business the Chair closed the meeting at 9.05pm.

Chair's signature: