

Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington, and Tilney Fen End

Notice is hereby given, and all members of the Council are summoned to attend the meeting of the Parish Council to be held 7pm Monday, 06 June 2022 in the Village Hall.

Information for councillors and members of the public & press:

For the protection of the public, Council members, and staff, the following COVID-19 risk mitigation measures will be in place:

- Please do not attend the meeting if you feel unwell, or if you are required to self-isolate for any reason.
- Please arrive five minutes before the time of the meeting. Late arrivals may not be admitted.
- Councillors are requested to wear their Parish Council identification lanyards.

At the agenda item for public participation, 15 minutes is set aside when a short statement may be made, or a question asked, individual members of the public may speak for a maximum of 5 minutes. If you wish to speak when invited by the chairman, please raise your hand and wait to be asked. A question shall not require a response, nor start a debate. The chairman may direct a written or oral response to be given. Members of the public should not speak at any other time unless otherwise indicated on the agenda.

Please note that the meeting may be recorded, and attendees' images captured.



Clerk: Jackie Christie

Cornwall Lodge, 1, Church Road, Wiggenshall St Mary the Virgin. PE34 3EH

Email: clerk@tslclerk.org. Tel: 07855789413.

Agenda

1. To note members' attendance and to receive apologies for absence.
2. To approve the Minutes of the meeting held on Monday, 09 May 2022.
3. To receive declarations of interests and to consider any written request for dispensation.
4. **Public Participation**
 - 1) *To receive representations relating to matters on the agenda.*
 - 2) *To receive representations or questions on other matters.*
5. **To consider any police matters**
 - 1) *Community Update – Be Scam Aware*
 - 2) *Police Connect – National Firearms Surrender Campaign*
 - 3) *SNAP meeting – 20th July 2022*
6. **To receive the clerk's report/matters arising from last month's meeting.**
 - 1) *Facebook and Nextdoor Social network page now up and running for TSLPC.*
 - 2) *To Note the renewal of Insurance Policy with A J Gallagher – (Policy will be available at the meeting)*
7. **To receive reports:**
 - 1) *Chairman*
 - 2) *Footway lighting*

- 3) *Footpath and tree*
- 4) *Village hall*

8. Highways and footways

- 1) *The Chairman and Clerk met with Andy Wallace on Tuesday 24th May. Andy took us on a drive around the parish so we could point out issues with potholes and footpaths and road conditions. A number of issues were raised by Barry, and Andy assured us that these issues would be raised on his return to the office.*
- 2) *Streetscene Inspector Visit – Highways Community Ranger Visit scheduled for July to visit Tilney St Lawrence area.*

9. To receive and consider Borough and County Council Issues

- 1) *Norwich Western Link Project – update*

10. Financial matters

- 1) *To note bank balances – will be available at the meeting*
- 2) *To approve the May Bank Reconciliation and Income(none) & Expenditure*
Proposed.....Seconded.....
- 3) *To consider Payments to 06 June 2022, including any late payments reported by the clerk, and to note the two Councillor signatories to authorise bank payments.*
- 4) *To note receipts: bank interest –TSB for April 2022 - £3.02 – Awaiting Statement for May*
- 5) *To Note VAT reclaim for 21/22 requested from HMRC on 18/05/22 for £830.71 – awaiting payment to bank.*

11. To note the Final Internal Audit Update 2021-22 Report from Auditing Solutions Ltd.

- 1) *To agree the auditors Recommendations at end of report:*

12. To agree the AGAR for 2021/2022

Annual Governance and Accountability Return 2021/22 Form 3.
 To approve the AGAR for 21/22

- 1) *To Approve Section 1 Annual Governance Statement –*
- 2) *To Approve Section 2 Accounting Statement -*

13. To Discuss CIL Income (Community Infrastructure Levy)

B/F: CIL to 31 March 2022 = £2210.42

CIL Payment received April 2022 = £2701.88

Total CIL = £ 4912.30

CIL uses list as per attached – CIL list

Pease be aware: If the PC has not applied funds within five years of receipt, KLWNBC can claim a repayment.

14. To resolve on opening a new savings account.

Clerk is still awaiting further information from banks.

Unity instant access savings account now paying 0.35%

15. To consider any planning applications.

- 1) 22/00646/F - Widen dropped curb to 7 m from 5.3m, Highfields, Lynn Road, Tilney All Saints. PE34 4RU
- 2) 22/00673/F - Demolition of conservatory and construction of rear single and side two-storey extensions and detached triple garage. - 32 St Johns Road, Tilney St Lawrence. PE34 4QL
- 3) 22/00800/F - Salgate Barn, Islington Road - VARIATION OF CONDITION 2 AND REMOVAL OF CONDITION 10 OF PLANNING PERMISSION 21/01409/F: DEMOLITION OF EXISTING AGRICULTURAL BARN AND STORAGE BUILDING, CONSTRUCTION OF TWO STOREY RESIDENTIAL DWELLING, RELOCATION OF EXISTING CARPORT, REPLACEMENT BOUNDARY WALLS AND GATES
- 4) APPEALS - 21/01344/F - Site Adjacent To 69 St Johns Road Tilney St Lawrence Norfolk PE34 4QN – This was a planning application from 2021.

16. To note Borough Council planning decisions.

- 1) 21/02455/F - Land Off Church Road, Tilney St Lawrence Norfolk - Construction of new dwelling (revised design - Application Permitted. 12 May 2022. Delegated Decision – Parish commented 12/01/22, supported.
- 2) 22/00514/F - 71C School Road Tilney St Lawrence King's Lynn Norfolk PE34 4QZ - Proposed first floor extension over entrance lobby and shower room - Application Permitted, 25 May 2022, Delegated Decision
- 3) Notification of a New Property Address: 9 Spice Chase, Tilney St. Lawrence.

17. To receive and consider any general correspondence.

- 1) Letter sent to a resident with an overgrown hedge causing a highway visibility issue from Westfields onto St Johns Road.
Resident has now had the hedge cut back and visibility good.
- 2) Letter sent to Tilney St Lawrence school requesting the headteacher to send out a letter to parents asking them not to park across people's driveways when dropping off and collecting children.
- 3) QE Hospital Newsletter – May
- 4) Shakespeare's Guildhall - Trust update
- 5) Any late correspondence:

18. To consider items for the next agenda.

19. To resolve on moving into close session on the grounds of confidentiality by virtue of the Public Bodies (Admission to Meetings) Act 1960 s. 1(2).

20. To receive report on Farm Business Tenancy.

21. To consider any other confidential matters.