

Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington, and Tilney Fen End

Notice is hereby given, and all members of the Council are summoned to attend the meeting of the Parish Council to be held 7pm Monday, 06 February 2023 in the Village Hall.

Information for councillors and members of the public & press:

For the protection of the public, Council members, and staff, the following COVID-19 risk mitigation measures will be in place:

- Please do not attend the meeting if you feel unwell, or if you are required to self-isolate for any reason.
- Please arrive five minutes before the time of the meeting. Late arrivals may not be admitted.
- Councillors are requested to wear their Parish Council identification lanyards.

At the agenda item for public participation, 15 minutes is set aside when a short statement may be made, or a question asked, individual members of the public may speak for a maximum of 5 minutes. If you wish to speak when invited by the chairman, please raise your hand and wait to be asked. A question shall not require a response, nor start a debate. The chairman may direct a written or oral response to be given. Members of the public should not speak at any other time unless otherwise indicated on the agenda.

Please note that the meeting may be recorded, and attendees' images captured.



Clerk: Jackie Christie

Cornwall Lodge, 1, Church Road, Wiggenshall St Mary the Virgin. PE34 3EH

Email: clerk@tslclerk.org. Tel: 07855789413.

Agenda

1. To note members' attendance and to receive apologies for absence
2. To approve the [Minutes](#) of the meeting held on Monday, 09 January 2023.
3. To receive declarations of interests and to consider any written request for dispensation.
4. **Public Participation**
 - 1) *To receive representations relating to matters on the agenda.*
 - 2) *To receive representations or questions on other matters.*
5. **To consider any police matters**

None
6. **To receive the clerk's report/matters arising from last month's meeting.**
 - 1) *Bus Shelters in St John Road – replacement of broken glass panel.*
Verbal quote received from Saint Engineering - £1,075.00 plus VAT
Awaiting written quote for insurance purposes.
 - 2) *Covid plaque – Clerk wrote to the Deputy Lieutenant requesting info on the Covid plaque.*
The plaque has now been received and will need to be passed on to the Village Hall committee for fixing on the village hall. This can be on an internal or external wall.
 - 3) *All potholes etc. issues raised at the January meeting have been reported to the Highways Rangers.*
 - 4) *The tree stump which has been left in the cul-de-sac in Westfields, after felling the vandalised tree, has been reported to Freebridge Housing Association as this part of the verge is owned by them. It was felt that this not only looked unsightly but could cause a trip hazard.*
Awaiting response and update from Freebridge.

- 5) *Grit Bins – All bins have now been replaced and old bins x 2 have been put on social media for sale at £20 per bin.*
- 6) *Update on site visit to Chapel Road, TFE re: resident requesting footpath and kerbing to front of property. Chairman will report to meeting.*

7. To receive reports:

- 1) *Chairman*
- 2) *Footway lighting*
- 3) *Footpath and tree*
- 4) *Village hall*

8. Highways and footways

9. To receive and consider Borough and County Council Issues

None.

10. Financial matters

1) To note bank balances as at 25 January 2023 –	Unity Current -	£4,485.84
	Unity Savings -	£30,060.67
	TSB Current -	£4,482.31
	TSB Savings -	£4,098.26 (awaiting statement)
	TOTAL	£43,127.08

- 2) To approve the January Bank Reconciliation (**Will be available at the meeting**)
Proposed.....Seconded.....
- 3) To consider Payments to 7th February 2023, including any late payments reported by the clerk, and to note the two Councillor signatories to authorise bank payments. (appendix B)
- 4) To note receipts: bank interest – TSB – Awaiting statement
Unity Savings – Awaiting statement (will be available at meeting)

**11. To Discuss CIL Income (Community Infrastructure Levy)
Total CIL balance = £3772.29**

12. To consider any planning applications.
NONE

13. To note Borough Council planning decisions.
NONE

14. To receive and consider any general correspondence.

- 1) Any late correspondence:

15. To consider items for the next agenda.

Appendix A

Payments to 7 February 2023

**Tilney St Lawrence Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
121	Litter Picking Expenses	07/02/2023		Unity current Account	BACS	Litter picking waste	Tilney St Lawrence Village H	S	60.00		60.00
122	Outside Operative Salary	16/01/2023		TSB Current Account	BACS	Erica Wages	HMRC	X	40.33		40.33
123	Clerk Salary	06/02/2023		Unity current Account	BACS	Clerk Salary	Clerk	X	650.87		650.87
124	Outside Operative Salary	06/02/2023		Unity current Account	BACS	Erica Wages	Outside Operative	X	122.52		122.52
125	Street Light Electricity	09/01/2023		TSB Current Account	DD	Electricity Charge	YU Energy	S	98.77	19.75	118.52
126	Street Light Electricity	09/01/2023		TSB Current Account	DD	Electricity Charge	YU Energy	S	16.76	3.35	20.11
127	LED Lighting Repayment	09/01/2023		TSB Current Account	DD	PWLB Loan Repayment	PWLB	E	784.45		784.45
128	Bank Charges	31/12/2022		Unity current Account	FEE	Bank charges	Unity Bank	X	18.00		18.00
129	Office Allowance	07/02/2023		Unity current Account	BACS	Clerks Expenses	Clerk	E	78.00		78.00
129	Travel Expenses	07/02/2023		Unity current Account	BACS	Clerks Expenses	Clerk	E	8.10		8.10
129	Subscriptions	07/02/2023		Unity current Account	BACS	Clerks Expenses	Clerk	S	16.63	3.33	19.96
Total									1,894.43	26.43	1,920.86