

Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington, and Tilney Fen End

Minutes of the meeting of Tilney St Lawrence Parish Council, held 19:30 on Monday 4th March 2024, in the Tilney St Lawrence Village Hall.



Clerk: Jackie Christie

Cornwall Lodge, 1, Church Road, Wighenhall St Mary the Virgin. PE34 3EH

Email: clerk@tslclerk.org. Tel: 07855789413.

Present: Cllr B Ayres (Chairman), Cllr J Day (Vice-Chairman), Cllr C Ayres, Cllr R Day, Cllr H Greenwood, Cllr S Langley Cllr G Miller, Cllr M Dix, Cllr M Napier, Cllr D Partridge, Mrs J Christie (clerk),

Apologise for absence: Cllr D Jones, Cllr D Raynor, Cllr C Webber.

1. To approve the Minutes of the meeting held on Monday, 05 February 2024. - **Agreed - approved and signed.**
2. To receive declarations of interests and to consider any written request for dispensation.
None.
3. **Public Participation**
 - 1) *No members of the public present*
Cllr Brian Long sent his apologies.
4. **To consider any police matters**
None.
5. **To receive the clerk's matters arising from last month's meeting.**
 - 1) **Blue Streetlamps** –Clerk emailed the contractor requesting a meeting with the company and the Chairman on 08/02 and a reply was received on 13/02 as below:
*The latest we have heard back from the suppliers today is this:
Sorry for the delay in replying I've been off for a couple of days, thanks for the additional info, this has been escalated to director level within Marwood's and we will continue to work with Holophane in order to resolve this on your and your customers behalf.
We are keen to get this situation resolved and will keep you updated on progress.*
The Clerk emailed the contractor on 27/02 requesting them to change all of the lanterns at their expense, as the problem has now been going on for over a year.
The Clerk has informed NALC of the situation and asked for legal help on what measures the Parish Council can take against the contractor to get this matter resolved.
Councillors noted the progress and eagerly await legal advice.
 - 2) **Replacement glass in bus shelters**
This has now been completed and the invoice received with payment authorised for March 6th as below.
 - 3) **Replacement notice board for TSL village** –
This has been ordered and we are just awaiting delivery.
6. **Clerks Report:**
Clerk requests annual leave from Friday 26th April to 3rd May 2024 total 6 days. - agreed

7. To receive reports:

1) Chairman:

A resident had complained about the poor road condition in Westfields by the bull ring to the pumping station.

As ownership of this road was unknown Borough Councillors investigated to find it was adopted by the Borough Council and leased to the residents, costs had been obtained, however it was unsure if residents would pursue the repairs.

2) Footway lighting

No outages to report.

3) Footpath and tree

Nothing to report.

4) Village hall

The minutes of the village hall committee have been received for January 2024.

8. Highways and footways

Concern was raised again as to the dipping in the roadside by the bend in Spice Chase.

This had been reported to Highways on a number of occasions, however nothing has been done.

Clerk will report to Highways again.

The burst water main outside the village shop has been reported and is due to be dealt with within a couple of days.

9. To receive and consider Borough and County Council Issues.

None

10. Financial matters.

1) To approve the February Bank Reconciliation – (appendix A).

Proposed...Cllr J Day.....Seconded.....Cllr D Partridge.....Approved.

2) To note Income:

TSB Interest February £4.71

Total £4.71

Noted.

3) To approve Payments to 6th March 2024, including any late payments reported by the clerk, and to note contractual payments. (appendix B).

To approve late invoice from M&M Cleaning of the two bus shelters in TSL for £80.00

Proposed.....Cllr G Miller.....Seconded.....Cllr S Langley.....Approved.

11. To Discuss CIL Income (Community Infrastructure Levy)

Total CIL balance B/F £9,494.06

Earmarked for all weather cricket pitch £3,000.00

Earmarked for new notice board £ 966.00

Bal: £5,528.06

Noted.

12. To discuss the possibility of a village green

Discussion took place as to land within the parish and a possible plot on the corner of Church Road/ St Johns Road which would be an ideal position for a village green as this is central to the village.

This land is owned by a local farming family who would need to be approached as to the possibility of part of the land being acquired by the Parish Council and used as a village green. This could be either, purchased, leased or gifted.

The clerk will write to the owners/manager of the land outlining the Parish Councils' idea in the first instance to find out if this land could be available for a village green.

13. To consider any planning applications.

None

14. To note Borough Council planning decisions.

Westcott, New Road – Install new air source heat pump – Application Permitted.

15. To receive and consider any general correspondence.

None

16. To consider items for the next agenda.

Possible provision of a Village Green.

Meeting closed: 20:17

Appendix A – February Bank Reconciliation.

27 February 2024

Tilney St Lawrence Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 27/02/2024		
	Cash in Hand 01/04/2023		40,996.53
	ADD Receipts 01/04/2023 - 27/02/2024		34,863.84
			75,860.37
	SUBTRACT Payments 01/04/2023 - 27/02/2024		25,047.47
A	Cash in Hand 27/02/2024 (per Cash Book)		50,812.90
	Cash in hand per Bank Statements		
	Petty Cash 27/02/2024	10.00	
	Unity current Account 27/02/2024	3,185.86	
	TSB Current Account 27/02/2024	2,416.48	
	TSB Deposit Account 27/02/2024	4,146.04	
	Unity Savings Account 27/02/2024	41,054.52	
			50,812.90
	Less unrepresented payments		
			50,812.90
	Plus unrepresented receipts		
B	Adjusted Bank Balance		50,812.90
	A = B Checks out OK		

Appendix B – Payments to 6th March 2

26 February 2024 (2023-2024)

Tilney St Lawrence Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
127 Bus Shelters	06/03/2024		Unity current Account	BACS	Replacement Bus shelter Glass	Saint Engineering Ltd	S	2,913.00	582.60	3,495.60
128 Street Light Electricity	08/02/2024		Unity current Account	DD	Electricity Charge	YU Energy	L	19.25	0.96	20.21
129 Street Light Electricity	08/02/2024		Unity current Account	DD	Electricity Charge	YU Energy	L	111.34	5.57	116.91
130 Subscriptions	28/03/2024		Unity current Account	BACS	Scribe Annual Subscription	Starboard Systems Ltd	S	345.60	69.12	414.72
131 Clerk Salary	06/03/2024		Unity current Account	BACS	Clerk Salary	Clerk	X	706.33		706.33
132 Outside Operative Salary	06/03/2024		Unity current Account	BACS	Erica Wages	Outside Operative	X	178.10		178.10
133 Outside Operative Salary	06/03/2024		Unity current Account	BACS	PAYE	HMRC	X	1.89		1.89
134 Clerks Office Allowance	06/03/2024		Unity current Account	BACS	Clerks Expenses	Clerk	E	26.00		26.00
134 Travel Expenses	06/03/2024		Unity current Account	BACS	Clerks Expenses	Clerk	E	2.70		2.70
135 Clerks Office IT Software	06/03/2024		Unity current Account	BACS	Adobe Systems	Adobe Systems	S	4.16	0.83	4.99
136 Office Mobile SIM	06/03/2024		Unity current Account	BACS	Office Mobile SIM	Lyca Mobile	S	3.25	0.65	3.90
137 Stationery/Postage/Printing	06/03/2024		Unity current Account	BACS	Printer Inks	Amazon	S	16.66	3.33	19.99
Total								4,328.28	663.06	4,991.34