

Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington, and Tilney Fen End

Notice is hereby given, and all members of the Council are summoned to attend the Meeting of the Parish Council to be held 7pm Monday, 06 January 2025 in the Tilney St Lawrence Village Hall.

Information for members of the public & press:

At agenda item 3 for public participation, 15 minutes is set aside when a short statement may be made, or a question asked, individual members of the public may speak for a maximum of 5 minutes. If you wish to speak when invited by the chairman, please raise your hand and wait to be asked. A question shall not require a response, nor start a debate. The chairman may direct a written or oral response to be given. Members of the public should not speak at any other time unless otherwise indicated on the agenda.

Please note that the meeting may be recorded, and attendees' images captured.



Clerk: Jackie Christie

Cornwall Lodge, 1, Church Road, Wiggenhall St Mary the Virgin. PE34 3EH

Email: clerk@tilneystlawrence-pc.gov.uk. Tel: 07855789413.

Agenda

To note members' attendance and to receive apologies for absence.

1. To approve the [Minutes](#) of the meeting held on Monday, 02 December 2024.
2. To receive declarations of interests and to consider any written request for dispensation.
3. **Public Participation**
 - 1) *To receive representations relating to matters on the agenda.*
 - 2) *To receive representations or questions on other matters.*
4. **To receive the clerk's matters arising from last month's meeting.**
 - 1) *Shredder Purchased.*
5. **To receive reports:**
 - 1) *Chairman*
 - 2) *Footway lighting*
 - 3) *Footpath and tree*
 - 4) *Village hall*
6. **Highways and footways**
7. **To receive and consider Borough and County Council Issues**
8. **Financial matters**
 - 1) To approve the Bank Reconciliation to 30th December – (***appendix A***)
Proposed.....Seconded.....
 - 2) To approve Payments to 9th January 2025 , *including any late payments reported by the clerk, and to note contractual payments along with payments made. (***appendix B***)*
Proposed.....Seconded.....
9. **To consider planning applications.**
[24/02169/F](#) - RETROSPECTIVE- Change of Use of Land from Agricultural To Garden Land and Erection of Domestic Outbuilding at Olive Tree House Chapel Road Tilney Fen End

10. **To note Borough Council planning decisions.**
24/01674/F - Land And Buildings S of 181, School Road. - Change of use/conversion of existing farm to form 1No residential dwelling and erection of a double car port - Application Withdrawn 9 December 2024
11. **Grass Cutting Contracts**
Clerk has sent out tenders to six contractors – None replied as at 31/12/2024
12. **Neighbourhood Plan**
Clerk has spoken to two
13. **Cricket Club**
14. **To receive and consider any general correspondence.**
None
15. **To consider items for the next agenda.**

Meeting closed:

Appendix A
Bank Reconciliation to 30th December 2024

	Bank Reconciliation at 30/12/2024		
	Cash in Hand 01/04/2024		46,735.88
	ADD Receipts 01/04/2024 - 30/12/2024		47,687.60
			94,423.48
	SUBTRACT Payments 01/04/2024 - 30/12/2024		41,667.12
A	Cash in Hand 30/12/2024 (per Cash Book)		52,756.36
	Cash in hand per Bank Statements		
	Petty Cash 30/12/2024	10.00	
	Unity current Account 30/12/2024	1,520.22	
	TSB Current Account 11/09/2024	0.00	
	TSB Deposit Account 11/09/2024	0.00	
	Unity Savings Account 30/12/2024	51,226.14	
			52,756.36
	Less unrepresented payments		
			52,756.36
	Plus unrepresented receipts		
B	Adjusted Bank Balance		52,756.36
	A = B Checks out OK		

Appendix B
Payments to 9th January 2025

31 December 2024 (2024-2025)

Tilney St Lawrence Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
108	CTL	06/12/2024	021224.9.2	Unity current Accour	BACS	Replacement Notice Board TCI	KBS Depot	S	962.00	192.40	1,154.40
109	Street Light Electricity	08/12/2024		Unity current Accour	DD	Electricity Charge	YU Energy	L	164.95	8.25	173.20
110	Street Light Electricity	08/12/2024		Unity current Accour	DD	Electricity Charge	YU Energy	L	20.39	1.02	21.41
111	LED Lighting Repayment	02/01/2025		Unity current Accour	DD	PWLB Loan Repayment	PWLB	E	487.45		487.45
112	Grass Cutting	09/01/2025		Unity current Accour	BACS	Grasscutting	Heronwood Landscapes	X	86.25		86.25
113	Clerk Salary	06/01/2025		Unity current Accour	BACS	Clerk Salary	Clerk	X	749.23		749.23
114	Outside Operative Salary	06/01/2025		Unity current Accour	BACS	Erica Wages	Outside Operative	X	153.08		153.08
115	Clerk Salary	09/01/2025		Unity current Accour	BACS	PAYE	HMRC	X	0.12		0.12
115	Employers NI 2024/25	09/01/2025		Unity current Accour	BACS	PAYE	HMRC	X	40.23		40.23
115	Outside Operative Salary	09/01/2025		Unity current Accour	BACS	PAYE	HMRC	X	8.80		8.80
117	Travel Expenses	06/01/2025		Unity current Accour	BACS	Clerks Expenses	Clerk	X	2.70		2.70
117	Office Allowance	06/01/2025		Unity current Accour	BACS	Clerks Expenses	Clerk	X	26.00		26.00
118	Office Mobile SIM	06/01/2025		Unity current Accour	BACS	Office Mobile SIM	Lyca Mobile	S	3.25	0.65	3.90
119	Clerks Office software	06/01/2025		Unity current Accour	BACS	Adobe Systems	Adobe Systems	S	4.16	0.83	4.99
120	Stationary/Postage/Printing	06/01/2025		Unity current Accour	BACS	Document Shredder	Argos	S	51.62	10.32	61.94
121	Bank Charges	30/11/2024		Unity current Accour	CHRG	Bank charges	Unity Bank	E	6.00		6.00
Total									2,766.23	213.47	2,979.70