

Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington, and Tilney Fen End

Minutes of the Annual Meeting of Tilney St Lawrence Parish Council held 19:00 on Monday 2nd June 2025, in the Tilney St Lawrence Village Hall.



Clerk: Jackie Christie

Cornwall Lodge, 1, Church Road, Wiggshall St Mary the Virgin. PE34 3EH

Email: clerk@tslclerk.org. Tel: 07855789413.

Agenda

Present: Cllr B Ayres (Chairman), Cllr J Day (Vice-Chairman), Cllr C Ashworth, Cllr C Ayres, Cllr H Greenwood, Cllr D Partridge, Cllr R Day, Cllr G Miller, Cllr M Napier, Cllr J Kitchen.

Apologise for absence: Cllr D Rayner, Cllr M Dix, Jackie Christie (Clerk)

1. To approve the Minutes of the meeting held on Monday, 12 May 2025 - **approved**
2. To receive declarations of interests and to consider any written request for dispensation.
None
3. **Public Participation**
No members of public present.
4. **Clerks Report:**
 - 1) Chairman had copy of letter to place on windscreen of the vehicle which was parked on our grass verge in Magdalen Road – it appears that the letter may have had an impact as the vehicle has now moved. Also, a thank you went out to Cllr D Partridge for speaking to the owner of the commercial vehicle which had been parked on the verge and is now parking elsewhere.
 - 2) Clerk wrote to the village shop owner asking them to keep the area outside their shop free of litter – although no reply had been received it did appear that the area outside and around the shop was a lot tidier.
5. **To receive reports:**
 - 1) *Chairman*
 - The wooden bench by the village noticeboard in Magdalen Road has been damaged and is now leaning to one side. Clerk will pass this problem to the Doctor Punsfer's Charity for replacement.
 - The Chairman went on a site visit around the Parish with Andy Wallace from County Highways. A number of issues were raised by Cllr B Ayres including:
Clough Bridge – Highways will deal with this. Sign at Antioch Bridge – will be repaired. School Road footway will be resurfaced.
No comment was forthcoming regarding Spice Chase, apart from Highways will deal with trees at the end of the road and he did agree that the highway edge was in poor condition after lorries and tractors had to pass the overgrown trees to avoid damage to their vehicles and in turn had left a deep rut on the edge of the roadside.
The railings over the bridge which has been reported on a number of occasions was shown to Andy Wallace and his reply was that these railings were not the responsibility of county Highways and that he had reported the problem to various agencies, but no one was claiming ownership.

- 2) *Footway lighting*
No Issues.
- 3) *Footpath and tree*
A resident informed the Chairman that a tree had come down in the layby by the coach and Horses. He was directed to county highways.
- 4) *Village hall*
There were concerns around the edge of the playing field, however this was due to problems with the boundary trees

6. **Highways and footways**

Overgrown trees etc. were causing a problem in Workhouse Lane as oil delivery tankers were having difficulty delivering.
Clerk has written to every resident in the road requesting that overgrown trees, hedges etc are cut back as they are causing a problem for large vehicles needing to enter the lane.
Overgrown conifers in Tilney Cum Islington as you leave the village on the left-hand sign – will monitor.

7. **To receive and consider Borough and County Council Issues**

The Chairman will chase up the County councillor re: mini roundabout by the village shop.

8. **Insurance quotation for 2025/26**

To approve the quotation received from AJG Community Schemes – Insurer: Hiscox Insurance Company Ltd.
Premium: £1,456.38 + Insurance Premium Tax: £174.77 + Admin fee: £50 – Total due £1681.15

Proposed.....Cllr J Day.....Seconded.....Cllr D Partridge.....

9. **To consider any police matters**

None.

10. **Financial matters**

1) *To approve the Bank Reconciliation to 31st May – (appendix A)*

Proposed..... Cllr D Partridge Seconded.....Cllr J Kitchen.....

2) *To approve Payments to 6th June 2025, including any late payments reported by the clerk, and to note contractual payments., (appendix B)*

Proposed..... Cllr D Partridge Seconded.....Cllr J Kitchen.....

3) **To note receipts May 2025:**

Refund of insurance claim excess for damage to village sign:	£250.00
Refund of VAT charged from Keoghs LLP (legal services)	
for insurance claim	£48.29

Total £298.29

Noted.

11. **To approve the quotations received for cleaning of Parish owned signs etc.**

Quotations received from M&M Cleaning Services – (circulated with agenda)

These are the only quotes received to date.

A discussion took place and it was agreed that the quotes were high – Clerk to approach other companies who may be able to quote. try for quotes from other sources.

12. To discuss the purchase and siting of a No Parking sign.

Although it appears that the vehicles parking on the grass verge in Magdalen Road are now parking elsewhere, it was noted that a vehicle had parked on the verge by the bench on Sunday 25th May, which may have been an overspill from the event taking place in The Buck Inn.

To prevent this from happening in the future and a cheaper option than fitting bollards along this piece of verge would be to site no parking signs as a deterrent and monitor the situation.

Chairman will look at sign costs and that 'Strictly No Parking' sign would be ideal and affix to the wooden fence after consulting with the adjacent owner.

13. To consider any planning applications.

None.

14. To note Borough Council planning decisions.

None

15. To consider items for the next agenda.

- Bus shelter and village gateways/sign cleaning
- No Parking Sign

Meeting closed: 7:50pm.

Appendix A
Bank Reconciliation to 28th May 2025

Bank Reconciliation at 28/05/2025			
	Cash in Hand 01/04/2025		48,440.86
	ADD Receipts 01/04/2025 - 28/05/2025		14,679.29
			63,120.15
	SUBTRACT Payments 01/04/2025 - 28/05/2025		6,369.75
A	Cash in Hand 28/05/2025 (per Cash Book)		56,750.40
	Cash in hand per Bank Statements		
	Petty Cash 28/05/2025	10.00	
	Unity current Account 28/05/2025	3,882.95	
	Unity Savings Account 28/05/2025	52,857.45	
			56,750.40
	Less unrepresented payments		
			56,750.40
	Plus unrepresented receipts		
B	Adjusted Bank Balance		56,750.40
A = B Checks out OK			

Appendix B
Payments to 6th June 2025

28 May 2025 (2025-2026)

Tilney St Lawrence Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
27 Insurance Premiums	04/06/2025		Unity current Accour	BACS	Insurance	AUGIBL GBP Client NST Acc	E	1,681.15		1,681.15
28 Clerk Salary	06/06/2025		Unity current Accour	BACS	Clerk Salary	Clerk	X	749.23		749.23
29 Outside Operative Salary	06/06/2025		Unity current Accour	BACS	Erica Wages	Outside Operative	X	156.08		156.08
Total								2,586.46		2,586.46