

Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington, and Tilney Fen End

Minutes of the Meeting of Tilney St Lawrence Parish Council held Monday, 06 July 2026, in the Tilney St Lawrence Village Hall.



Clerk: Jackie Christie

Cornwall Lodge, 1, Church Road, Wiggenhall St Mary the Virgin. PE34 3EH

Email: clerk@tilneystlawrence-pc.gov.uk. Tel: 07855789413.

Present: Cllr B Ayres (Chairman), Cllr C Ayres, Cllr J Day (Vice-Chairman), Cllr R Day, Cllr G Miller, Cllr M Napier, Cllr C Ashworth, Mrs J Christie (Clerk).

Apologies for absence: Cllr D Partridge, Cllr Brian Long (KL&WN Borough Councillor).

1. To approve the Minutes of the meeting held on Monday, 01 June 2026 - **approved**.
2. To receive declarations of interests and to consider any written request for dispensation.
none
3. **Public Participation**
No members present.
4. **Clerks Report:**
 - 1) Email received from a resident regarding a lot of dog mess on the grass on the corner of Westfields. She has witnessed who is responsible. Clerk replied explaining that the Parish council do not have any enforcement powers relating to dog fouling and I have given her the information she needs to report this to KL&WN BC – **noted**
 - 2) Clerk received notification from the electoral office that no election requests have been received, so the parish council may co-opt as and when - **noted**
5. **To receive reports:**
 - 1) *Chairman*
It has been noticed that there are two vehicles continually speeding down School Road and Magdalene Road at excessive speed. Discussed and agreed to try and take number plates and Clerk will inform local police.
 - 2) *Footway lighting*
No issues.
 - 3) *Footpath and tree*
No issues
 - 4) *Village hall*
Notes from their May meeting have been received by the Clerk.
6. **Highways and footways**
None to report.
7. **To receive and consider Borough and County Council Issues which affect the Parish.**
None to report

8. Financial matters

- 1) To approve the Bank Reconciliation to 30 June 2026 – (**appendix A**)
Proposed...Cllr M Napier.....Seconded...Cllr J Day.....approved
- 2) To approve Payments to 08 July 2026, *including any late payments reported by the clerk, and to note contractual payments.* (**appendix B**)
Proposed...Cllr J Day.....Seconded...Cllr G Miller.....approved
- 3) To note bank interest income of £258.45 - **noted**

9. War Memorial – Request for Contribution.

An email has been received from the Tilney St Lawrence Church Committee requesting financial support towards the cost of adding three names of local servicemen who were inadvertently omitted from the village War Memorial located in the churchyard.

The Church Committee advises that the memorial commemorates the fallen from the whole village and not solely members of the church congregation. As such, it is seeking a contribution towards the cost of the works.

A quotation has been obtained from A.F. Holman & Son for the inscription of the three additional names at a cost of £1,110.00 plus VAT, £1,332.00 inc. VAT.

Members are asked to consider whether the Council wish to make a contribution towards the project and, if so, the amount to be awarded.

The Parish Council are responsible for the upkeep of the memorial.

Discussed and agreed to fund the whole project out of Parish Council Funds.

Proposed...Cllr G Miller.....Seconded...Cllr C Ayres.....approved.

10. To consider any planning applications.

- 1) [26/00447/F](#) - *HOUSEHOLDER: Retrospective planning application for a shed to store private collection of historic agricultural vehicles - Tyrolean 16 School Road – no comments*
- 2) [26/01035/FM](#) - *Proposed Residential Development Comprising of 58 100% Affordable Dwellings KGB Transport, 44 St Johns Road. – Please note: This site already has planning permission for 40 100% affordable dwellings granted in 2023 – no comments*
- 3) [26/01068/LDE](#) - *Lawful Development Certificate: Use of building as a dwellinghouse, Duncan House, Lynn Road. – no comments*

11. To note Borough Council planning decisions.

- 1) [26/00566/F](#) - *Erection of Timber Post and Rail Fencing - The Coach & Horses - Application Permitted - 25 June 2026 - Delegated Decision - noted*

12. Village Hall

- 1) The Village Hall Committee held an open day at the William Day Community Hub alongside the Farmers' Market on 28th June.
The event was an excellent opportunity to showcase the hall and its facilities, promote the wide range of activities it could offer, and encourage potential new users and volunteers. It was a great success and helped raise awareness of the valuable role the Community Hub could play within the village - **noted**
- 2) The PC archive boxes are now ready for collection to go to Norfolk Records Office. As these boxes are upstairs it will need a few volunteers to bring them down and also anyone willing to go through them to remove anything not warranting archiving.
Agreed that the Clerk will liaison with the village hall keyholder for a mutual date to collect the archives from the attic and to store the archives in the Community hub whilst we go through them, Cllr B Ayres has agreed to take them to Norfolk Records Office.

13. Past Councillor

It is with great sadness that we share the news that Roly Whitear has passed away.

Roly served as a Councillor for many years and was actively involved in numerous village activities, making a lasting contribution to our community. He will be greatly missed.

Funeral to be held at Mintlyn Crematorium on Thursday 9th June.

14. To consider items for the next agenda.

Meeting closed: 8pm

Appendix A
Bank Reconciliation to 30 June 2026

	Bank Reconciliation at 30/06/2026		
	Cash in Hand 01/04/2026		49,312.50
	ADD		
	Receipts 01/04/2026 - 30/06/2026		16,762.54
			66,075.04
	SUBTRACT		
	Payments 01/04/2026 - 30/06/2026		11,408.69
A	Cash in Hand 30/06/2026 (per Cash Book)		54,666.35
	Cash in hand per Bank Statements		
	Petty Cash 30/06/2026	10.00	
	Unity current Account 30/06/2026	4,433.93	
	Unity Savings Account 30/06/2026	50,222.42	
			54,666.35
	Less unrepresented payments		
			54,666.35
	Plus unrepresented receipts		
B	Adjusted Bank Balance		54,666.35
	A = B Checks out OK		

Appendix B
Payments to 08 July 2026

Meeting closed: 7:45pm.

Tilney St Lawrence Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

01 July 2026 (2026-2027)

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
28	08/06/2026		Unity current Accour	DD	Electricity Charge	YU Energy		108.25	5.41	113.66
29	01/07/2026		Unity current Accour	DD	PWLB Loan Repayment	PWLB		784.45		784.45
30	06/07/2026		Unity current Accour	BACS	Clerk Salary	Clerk		636.17		636.17
31	06/07/2026		Unity current Accour	BACS	Outside operatives wages	Outside Operative		159.12		159.12
32	02/06/2026		Unity current Accour	BACS	Insurance	AJGIBL GBP Client NST Acc		1,779.65		1,779.65
33	31/05/2026		Unity current Accour	CHRG	Bank charges	Unity Bank		7.00		7.00
34	08/07/2026		Unity current Accour	BACS	Clerks Expenses	Clerk		58.60		58.60
35	08/07/2026		Unity current Accour	BACS	Adobe Systems	Adobe Systems		8.32	1.66	9.98
36	30/06/2026		Unity current Accour	CHRG	Bank charges	Unity Bank		7.00		7.00
37	02/07/2026		Unity current Accour	BACS	SLCC Subscriptions	SLCC		158.00		158.00
Total								3,706.56	7.07	3,713.63

Appendix A
Bank Reconciliation to 30 June 2026

15.