

Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington, and Tilney Fen End

Minutes of the Meeting of Tilney St Lawrence Parish Council held Monday, 05 October 2026, in the Tilney St Lawrence Village Hall.



Clerk: Jackie Christie

Cornwall Lodge, 1, Church Road, Wiggenhall St Mary the Virgin. PE34 3EH

Email: clerk@tilneystlawrence-pc.gov.uk. Tel: 07855789413.

Present: Cllr B Ayres (Chairman), Cllr C Ayres, Cllr J Day (Vice-Chairman), Cllr R Day, Cllr G Miller, Cllr J Kitchen, Cllr M Napier, Cllr D Partridge, Cllr D Rayner, Cllr C Ashworth, Mrs J Christie (Clerk).

Apologies for absence:

1. To approve the Minutes of the meeting held on Monday, 07 September 2026.- **approved**

2. Co-option of Parish Councillor

Members considered the applications received and, resolved to co-opt Terry Stanford to serve as a Parish Councillor for Tilney St Lawrence Parish Council.

He duly signed the Declaration of Office and participated in the meeting.

Proposed...Cllr J Day.....Seconded...Cllr R Day.....approved

3. To receive declarations of interests and to consider any written request for dispensation.
None received.

4. Public Participation

Members of the public were present – no representations or questions were asked.

5. Clerks Report:

CCTV Upgrade to the William Day Community Hub has now been completed.

6. To receive reports:

1) Chairman

- The Chairman and Cllr Brian Long (Borough Councillor) had visited all the sites which had been submitted for consideration in the KL&WN Borough Council Local Plan 2026/2040. Cllr Long has reported the residents concerns regarding the land put forward in Church Road to the planning Officers.
- There will be a service of remembrance held on 8th November at 10:30 at the Tilney All Saints Church and the wreath will be laid by the Chairman at the war memorial in Tilney St Lawrence Churchyard on 11th November at 10:45am. All are welcome to attend.
- Dr Punsfer's Gift Charity has funded chairs and tables for the new Community Hub attached to the village hall.

2) Footway lighting

No issues to report.

3) Footpath and tree

The fallen tree continues to cause an obstruction on Footpath No. 1. The Clerk has written to Goodley Farms requesting that the obstruction be removed; however, the issue remains unresolved. The Chairman will speak to them directly.

- 4) *Village hall*
This was covered under other items.

7. **Highways and footways**

- The pot holes by the A47 flyover are causing problems for drivers. Highways are aware, however they are of the opinion that these are not causing any danger to road users.
- An overgrown hedge on the corner of Westfields Close, when approaching from the crossroads direction, is causing pedestrians to walk in the road. Freebridge is responsible for the upkeep of this area and the Clerk will report the matter to them.

8. **To receive and consider Borough and County Council Issues which affect the Parish.**
None.

9. **Financial matters**

- 1) To approve the Bank Reconciliation to 30 September 2026 – (*appendix A*)
Proposed...Cllr M Napier.....Seconded...Cllr J Day.....approved.
- 2) To approve Payments to 06 October 2026, *including any late payments reported by the clerk, and to note contractual payments.* (*appendix B*)
Proposed...Cllr D Partridge.....Seconded...Cllr R Day.....approved.
- 3) To note income – Precept second instalment - £14,791 – **noted.**

10. **Resignation of our Outside Operative.**

Resignation of the Outside Operative was noted.

Approved the following employment terms for the new post:

- starting hourly rate of £13.28 (SCP 3)
- three hours per week; and
- a three-month probationary period.
- Holidays pro rata.

Members resolved to delegate the recruitment process to the Clerk and Staffing Committee, and approve the proposed employment terms.

Proposed...Cllr G Miller.....Seconded...Cllr D Partridge.....approved.

The Chairman formally thanked Erica for all her hard work, dedication and enthusiasm for her five years plus years employment with the Parish Council.

11. **Village Signs & Bus Shelter Cleaning**

It was agreed to accept the quote as per last year for the cleaning of the village signs and bus shelters. It was delegated to the Clerk to negotiate a competitive price for the village gateways and have these included in the clean.

To consider any planning applications.

- 1) 26/01489/F - VARIATION OF CONDITION 2 OF PLANNING PERMISSION 25/01369/F:
Proposed extension and alterations to offices, workshop and storage at
H2O Vend Limited The Depot 195 Magdalen Road. – no comments
- 2) 26/01521/F - HOUSEHOLDER: Installation of timber swan neck gates and post and rail fence to front of property at The Coach & Horses. – no comments
- 3) 26/01035/FM - Proposed Residential Development Comprising of 58 100% Affordable Dwellings at KGB Transport 44 St Johns Road – amended details – no comments
- 4) 26/01346/F - Proposed development of five dwellings with two new access junctions at Land At E554614 E313466 School Road (adjacent to the school) – The Parish Council supports the application as the development will enhance the street scene.

12. To note Borough Council planning decisions.

None.

13. King's Lynn & West Norfolk Local Plan 2026-2044

Although the closing date for the consultation had now passed online, Members discussed whether they wished to formulate an email to Cllr Jim Moriarty setting out their views.

Members had no comments they wished to formulate or submit

14. Speeding Concerns and Proposal for Speed Indicator Signs (SAMs)

It was agreed to accept the Westcotec quote for SAM 2.

The Clerk will apply for 50% funding towards the sign through the Parish Partnership Scheme, with the remaining 50% being funded from the Parish Council CIL budget.

15. To consider items for the next agenda.

Outside operative – recruitment update

Meeting closed: 7:55pm

Appendix A
Bank Reconciliation to 30 September 2026

Bank Reconciliation at 30/09/2026			
	Cash in Hand 01/04/2026		49,312.50
	ADD Receipts 01/04/2026 - 30/09/2026		32,195.49
			81,507.99
	SUBTRACT Payments 01/04/2026 - 30/09/2026		22,214.53
A	Cash in Hand 30/09/2026 (per Cash Book)		59,293.46
	Cash in hand per Bank Statements		
	Petty Cash 30/09/2026	10.00	
	Unity current Account 30/09/2026	3,568.04	
	Unity Savings Account 30/09/2026	55,722.42	
			59,300.46
	Less unrepresented payments		7.00
			59,293.46
	Plus unrepresented receipts		
B	Adjusted Bank Balance		59,293.46
A = B Checks out OK			

Appendix B
Payments to 06 October 2026

30 September 2026 (2026-2027)

Tilney St Lawrence Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
58 Street Light Electricity	09/09/2026		Unity current Accour	DD	Electricity Charge	YU Energy	L	122.00	6.10	128.10
59 Grass Cutting	07/09/2026		Unity current Accour	BACS	Grasscutting	J.A.H. Garden and Grounds	X	774.87		774.87
60 Clerk Salary	06/10/2026		Unity current Accour	BACS	Clerk Salary	Clerk	X	784.18		784.18
61 Outside Operative Wages	06/10/2026		Unity current Accour	BACS	Outside operatives wages	Outside Operative	X	214.12		214.12
62 Bank Charges	30/09/2026		Unity current Accour	CHRG	Bank charges	Unity Bank	E	7.00		7.00
63 CCTV	15/09/2026		Unity current Accour	BACS	CCTV upgrade to Community L	Core Technology Projects L	S	656.82	131.37	788.19
64 CCTV	29/09/2026		Unity current Accour	BACS	CCTV upgrade to Community L	Core Technology Projects L	S	656.81	131.36	788.17
Total								3,215.80	268.83	3,484.63